**Wakefield and District Wargamers Constitutiuon as agreed at the EGM of 9th November 2015.**

1. The club shall be known as “Wakefield and District Wargamers” until such time as a majority of members chose a different name at an Annual general Meeting (AGM) or an Extraordinary General Meeting (EGM). Any events run by the club will be run in that name; members wishing to put on a demonstration game or stand in the name of the club at someone else’s event must first seek the consent of the Committee.
2. *The club exists to provide members with the opportunity to play traditional wargames, which for these purposes are taken to include games with figures or models, involving two or more players; board or card games involving one or more players; or “Dungeons and Dragons-type games, whether played with or without a board or map and figures, as opposed to electronic games played on computers, “Playstations” and similar devises, and physical games, such as paintballing and Live Action Role Play. The term “wargame” is taken to include games involving martial conflict between two or more sides; economic conflict; or explorer/settler type trading games, which may involve the players cooperating against the umpire or games system rather than against each other. It does not include “family” games, such as “Monopoly”, or games played with a traditional set of playing cards.*
3. The Club year runs from April to April. It will hold an AGM in the last week of April. Notice of the AGM, agenda, nomination forms and the minutes of the preceding AGM will be circulated to members (preferably electronically) at least six clear days before the AGM. There must be 6 members present for the meeting to be quorate.
4. The purpose of the AGM is:
5. To elect officers for the coming year. Nominations will be accepted up to the time of voting.
6. To confirm the minutes of the last AGM have been properly recorded and deal with any matters arising
7. To receive any reports from the officers, including the accounts which will be presented by the treasurer
8. To deal with any other business, raised by Officers or members.
9. To determine the annual subscription, unless this is referred for discussion by the Committee.
10. To set a provisional date for the next AGM.
11. The Officers of the club will be elected from those who have been members for the two preceding calendaryears unless no such member wishes to stand for office, in which case those who have been members for the preceding calendar year may stand for election.Where a member wishes to stand for two posts, the elections will be carried out in the order below. No member may hold more than one office, unless there is no candidate for an office, in which case the Committee will decide how best to ensure the duties of the office are carried out. The Officers will be:
12. The President
13. The Chair
14. The Treasurer
15. The Secretary.
16. Where necessary, issues will be determined by vote. Where there are two or more candidates for an office, the vote will be by secret ballot, with the Secretary acting as returning officer. The new President will act as returning officer for the election of the Secretary (only) in the event of that post being contested. All members who have been members for a full calendar year may vote. Voting members have only one vote per issue/office; except that if there are equal votes for and against any issue, then the President has an additional casting vote. If there are two or more candidates for an office with the same number of votes, the winner will instead be decided by drawing lots, or (if only two) tossing a coin. Where general issues are involved, voting will be by show of hands.
17. Proxy Votes. A member may vote on any issue contained in the agenda, provided s/he gives a signed, written instruction to a Committee member in advance of the meeting, setting out their intentions clearly. The instruction may be given electronically.
18. The Committee shall consist of the above four officers. At discretion, the Committee may co-opt a fifth member. The function of the Committee will be to deal with the day to day running of the club, making any financial decisions which do not merit an EGM. This includes making payments for matters related to the running of the club and Recon (e.g. payments for the hall for Recon). This includes spending club funds on non-essential purposes appropriate to the club and its aims (e.g. the acquisition of figures and rules) to a maximum of £100 for single items; and a maximum of £500 over the year. Cheques will be signed by any two of the President, the Treasurer, and the Co-opted member (if there is one).
19. The Committee will ensure, individually and jointly, that the club rules (see Annex A) are upheld by all members.

**Membership.**

1. Members must be at least 18 years old; or 16, if accompanied by an adult.
2. Membership lasts for a maximum of one year, after which it must be renewed.
3. Members will pay a fee for each Monday evening, Friday or Saturday meeting, of a sum to be determined by an AGM or EGM. This includes a reduction for the unwaged.
4. Anyone may become/continue to be a member, by attending at a club meeting and asking to become a member/renew their membership. There is no need for recommendation by an existing member; there will be no vote on whether an individual should become a member unless exceptional circumstances exist (An example would be known conduct by the applicant of a nature suggesting s/he would be unlikely to accept the club rules).Any such vote will be by secret ballot, and presided over by the Secretary.
5. A person may attend no more than two Monday meetings without becoming a member and without payment of the Monday fee. However, all Friday and Saturday meetings must be paid for at the appropriate rate. Membership must be sought if the person wishes to continue to attend.
6. A person becomes a member by stating to an officer that they wish to become a member, and completing a member’s details form, setting out one or more of their name, address, telephone number and e-mail address; and whether they are prepared to have such details released to other club members.
7. All members must also pay an annual fee (Provisionally fixed at 5.00; or £2.50 for the unwaged). This will be waived in the case of members joining in the last two months of the year. The Secretary will maintain a register of current members.
8. Members must agree to abide by the club rules. The provision of a signed membership form will be taken as agreement to do so.
9. Membership permits a member to attend meetings (subject to payment of any fee for a given meeting); use the club scenery, figures, games and rules and any other facility.
10. A member may be expelled, or be forbidden to renew an existing membership, for serious or repeated breaches of the club rules; or for any other conduct which would serve to bring the club into disrepute. Both will be described as “expulsion”. Expulsion will be carried out at the AGM or an EGM, at which, ordinarily, a member of the Committee will bring a motion outlining the allegation against the member; the member will be given the chance to reply. Other members will be allowed to speak for or against the motion, and a secret ballot will then be carried out. A majority of two thirds will be required for the member to be expelled/forbidden to join. Where the members do not split exactly, the usual rules concerning rounding up/down fractions will apply. Voting by proxy will not be permitted on such motions.
11. Where someone other than a Committee member wishes to invoke the expulsion procedure, they must first tell a committee member of their grounds for doing so. If the Committee does not agree, the member must invoke the procedures for calling an EGM, or place a motion at an AGM if they wish to persist in invoking the expulsion procedure. The member must present the case themselves at any such AGM.
12. Given the confidential nature of such disciplinary provisions, only members with voting rights, and the member the subject of the motion, may be present.
13. **Committee – general provisions.**
14. There must be at least three members present for the meeting to be quorate.
15. Where an issue is raised at an AGM/EGM which cannot be resolved immediately, the Committee members will prepare a report, with recommendations if appropriate, to be given at a further AGM/EGM.
16. The Committee will perform all administrative duties for the club to function, including using club funds without further authorisation to meet the club’s financial commitments (including Recon); and the acquisition of figures (etc) for use by club members to the maximum permitted from time to time by paragraph 7 above; and any other appropriate expenses, charges or costs.
17. The Committee will also carry out any duties assigned by an AGM/EGM.
18. A Committee meeting can be called by the President; or any two Committee members. Minutes of any such meeting will be circulated to all members afterwards (unless there is a confidential issue which prevents this). Unless the meeting is of a confidential nature (to be decided by the President), other members should be notified of the time and venue, and permitted to attend; and, subject to the consent of the Chair, permitted to attend and speak in a non-voting capacity.
19. **Extraordinary General Meetings:**
20. An EGM may be called by a minimum of 25% of club members with voting rights. For this purpose, fractions are always rounded down.
21. A minimum of fourteen days’ notice must be given to the Secretary.

**ANNEX “A” : Club Rules:**

**Wakefield and District Wargamers – Rules**

1. The club is committed to the principle of allowing all members to participate in and enjoy wargaming regardless of ethnicity, religion, gender, sexual orientation or any disability.
2. All members and at all times, will treat others with respect. At all times and at all locations, members will have regard to the reputation of the club, and the above principles.
3. No member will abuse another person, whether member or non-member, because of the matters listed in 1 above.
4. No member will bully another member, spectator or guest, whether physically or by words of abuse.
5. No member will use racist or homophobic language, or language which contravenes the principles of rule 1 above; and all members will respect the religious views (or absence of religion) of others, whether members, guests or spectators.
6. Members will at all times treat club property, Church property, and the property of other wargamers, with respect.
7. Breach of rules 1-6 may result in the matter being referred to the Committee for consideration of disciplinary action.
8. All members will pay their subscriptions punctually.